SUPERVISORS MONTHLY BOARD MEETING
Isanti SWCD District Office
January 21, 2026 9:00 A.M

Call meeting to order, Pledge of Allegiance

1. **Approve Agenda**
   Determan requested addition of 6.b.RCCP contracts and a change in 5 h. from Foster Wetland Selection to Foster contractor selection.

Motion: V. Anderson /Koczur moved to approve adjusted agenda with item 6.b and change in 5h.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

2. **Annual Business Items**
   a. **Election of Officers: Chair, Vice Chair, Treasurer, Secretary**

Chair: Medvecky was nominated as Chair.
Vice Chair: V. Anderson was nominated as Vice Chair.
Treasurer: Koczur was nominated as Treasurer.
Secretary: Determan was appointed as secretary.

Motion: Koczur/V. Anderson moved to approve Election of Officers: Chair, Vice Chair, Treasurer, Secretary as presented.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

   b. **Committee Assignments**

Finance Committee: Koczur/V. Anderson
Operations Committee: V. Anderson/Curtis
Personnel Committee: Medvecky/T. Anderson

Metro Conservation Districts (MCD) Committee: Curtis/Medvecky (alternate)
Lower St. Croix 1W1P Committee: T. Anderson/Medvecky (alternate)
Rum River 1W1P Committee: Koczur/V. Anderson (alternate)

Motion: Koczur/T. Anderson moved to approve Committee Assignments.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

   c. **District Policy Items**

- Set Regular meeting schedule and location: 3rd Wednesday of each month at 9:00 am at the Cambridge USDA Service Center.

- Designate Official Notice Posting Location(s): Designate the Isanti SWCD website and the bulletin board inside the main entrance of the USDA Service Center as official SWCD notice posting locations. All notices shall be posted in both locations.
- Designate Official Depository: Designate First Bank and Trust located in Cambridge as the official SWCD depository.
- Designate Approved Check Signers: Authorize Koczur (treasurer), and Dave Medvecky. Staff signers are Determan and Gehrking. Checks to be signed by one board member and one assigned staff person.
- Authorize Manager the authority to approve payment of maintenance on all District Owned equipment; Bills where the SWCD receives full reimbursement for the expense; Board approved cost share contracts; and Emergency repairs to SWCD approved BMP projects needed between board meetings.
- The Policy handbook authorizes the District Manger to approve all routine expenditures (payroll, insurance, utilities) all expenditures specifically noted in the approved budget (i.e. tree sales, computer purchases, etc), and expenditures up to $500 that fall outside of these two categories without board/committee approval.
- Designate District Manager as authorized representative to sign all contracts, and associated documents (financial statements, change orders, amendments) on behalf of the SWCD. Manager required to notify the board of all documents signed.
- Adopt 2026 Policy Handbook
- Adopt 2026 Cost Share Guidelines
- Approve SWCD AID Payment Policy

Motion: V. Anderson/T. Anderson moved to approve District Policy items as presented.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

3. Public Comment/Correspondence
None.

4. Consent Agenda
a. Treasurers Report
b. Regular Board Meeting Minutes – December 17, 2025

Motion/Seconded: No motion needed.

5. New Business Items

a. SWCD Mission Statement Review
Change innovative resources to the "table" to innovative resources to the "communities".

Motion/Seconded: No motion needed.

b. Civil Rights Review & Acknowledgement of Section 1619 Compliance
Brezinka presented the NRCS Annual Civil Rights 2026 and Privacy Policy to be reviewed and signed by the SWCD Board members. The Board Supervisors reviewed the Civil Rights Policy and signed the policy agreement.

Motion/Seconded: No motion needed.

c. 2025 Audit Professional services

Motion: T. Anderson/Koczur moved to approve 2025 Audit Professional services agreement.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

d. 4M Fund Authorizing Resolution

Determan reviewed the resolution for 4M funds. The board concurred that Determan and Gehrking will be authorized officials to transfer funds. Koczur and V. Anderson will be authorized auditors to review 4M Funds. A time will be setup for the appropriate training.

Motion: T. Anderson/Curtis moved to approve 4M Fund Authorizing Resolution with authorized representatives as presented.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

e. FY25 Rum River WBIF Statement of Work Amendment

Statement of Work Amendment was approved at December RRWP meeting. Work Amendment will be used for technical assistance for designs to pay ISG for Cartwright III and Skogman raingardens/bioretention projects.

Motion: Koczur/T. Anderson moved to approve FY25 Rum River WBIF Statement of Work Amendment.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

f. BWSR 2026 Buffer Law Implementation Agreement

Determan mentioned that some of the money will be used for outreach for enhanced projects (further than what is required for buffers). She is also considering purchasing a drone with a camera.

Motion: V. Anderson/T. Anderson moved to approve BWSR 2026 Buffer Law Implementation Agreement.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

g. Program and Outreach Coordinator Position

Position will be posted today. The deadline for applying is February 4th. Khan's last day with is January 31st.

Motion: V. Anderson/Koczur moved to approve Program and Outreach Coordinator Position and hiring process.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

h. Foster Wetland Contractor Selection

Kulaf reviewed by several factors the board should consider in selection of a conractor including the contractor's experience, the availability of specialized equipment, and the sensitivity of the project timeline. These elements were thoroughly discussed during the board meeting to ensure the best possible choice for this specialized project.

Motion: T. Anderson/Curtis moved to approve Contract in the amount of $112,135.35 for Foster Wetland Restoration Project to DW Companies LLC.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

Remer explained the cattle crossing project and requested input on contractor selection. Remer was requested by the Board to get two bids on the project.

Motion/Seconded: No motion needed.

6. Old Business Items

a. Payments:

1. Green Lake 319, Contract 2025-16, Multispecies Cover Crops 1 yr, on 20 acres for $1,200.

Motion: V. Anderson/T. Anderson moved to approve Green Lake 319, Contract 2025-16, Multispecies Cover Crops 1yr, on 20 acres for $1,200.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

b. RCCP Program updates

Remer updated the board on RCPP approved contracts. He noted a third grant will be requested by the end of the month.

7. Approve Payment of Bills

Gehrking reviewed the district expenses. Checks as follows: Check No.'s 7365 through 7372, and all electronically paid bills.

Motion: V. Anderson/Koczur moved to approve Payment of Bills.
Affirmative: Koczur, Medvecky, V. Anderson, T. Anderson, Curtis.
Result: Motion carried.

8. Activity Reports

a. Staff

Determan gave update on M. Olson who has been working on tracking mapping. She also mentioned that Isanti SWCD will be hosting MASWCD area IV tour this year and it is tentatively set for June 4th. Determan also reviewed the need for IT for non-federal computeres. The board requested that she reach out to several local IT professionals to get bids. Finally, Determan mentioned elections coming up in 2026 for board members Medvecky and T. Anderson.

Kulaf submitted staff report.

Remer submitted staff report.

Page submitted staff report.

Khan has a screening clinic set up for May 29th at Springville Town Hall. Khan recommended having packets made up on well water testing. Khan also set up Shoreline and EAB workshops. Finally, Khan trying to get Isanti to adopt a drain. City of Cambridge is already involved in adopting a drain.

Gehrking noted that she provided administrative support as usual.

b. NRCS District Conservationist

Brezinka mentioned Melissa McCann is the new temporary team lead. NRCS is still waiting on deadlines from Nationals.

c. County Commissioners

Berg mentioned committee assignments were made at the annual meeting. He also mentioned discussion on rule change for hunting to manage deer population.

d. Committee Reports

None.

9. Approve SWCD meetings & Events

Meeting/Event	Approved	Date/time
Treasures Report and Bank Reconciliation Review	Koczur	**Monthly**

10. Adjourn

Medvecky to Adjourn the meeting at 11:17 am.

Board Secretary: _____ Date: 2.18, 2026