

**ISANTI SWCD**

**REGULAR SUPERVISORS MEETING MINUTES 9:04 A.M.  
May 15, 2024**

**Attendance**

**Present:** Al Koczur, Valerie Anderson, Tom Anderson

**Board Supervisors not Present:** Clark Anderson and Dave Medvecky

**Staff Present:** Tiffany Determan, Linda Gehrking

**Call meeting to order, Pledge of Allegiance**

**1. Approve Agenda with additions 4.f. MASWCD Leadership and Governance 101 and 5.d. Board meeting start time.**

**Motion/Seconded** V. Anderson/T. Anderson to approve additions 4.f. MASWCD Leadership and Governance 101 and 5.d. Summer board meeting start time.

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**2. Public Comment/Correspondence**

None.

**3. Consent Agenda**

a. Treasurers Report

b. Regular Board Meeting Minutes – April 17, 2024

**Motion/Seconded:** No motion needed.

**4. New Business Items**

**a. LSC FY23 WBIF Work Plan Revision and Budget Amendment for Agronomy Outreach Specialist**

If approved Chisago SWCD would submit a work plan revision request to BWSR for consideration and approval.

**Motion/Seconded** V. Anderson/T. Anderson to approve LSC FY23 WBIF Work Plan Revision and Budget Amendment for Agronomy Outreach Specialist.

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**b. Rum River Watershed Partnership FY25 Watershed Based Implementation Funds work plan-Courtesy Review**

Rum River partnership is currently planning for the Watershed Based Implementation Funding for fiscal year 2025. This round of funding will be ~\$1.3 million. Member boards are being

granted a 45-day courtesy review per the Joint Powers Agreement language. The board reviewed and had no comments.

**Motion/Seconded:** No motion needed.

**c. Call for MASWCD Resolutions**

Our resolution for Human Resources was approved last year. SWCDs are being asked to submit new resolutions by July 21<sup>st</sup>. Determan mentioned that she is interested in developing a resolution to instigate common billing rates for all state grants. Determan will begin discussions with other SWCDs and our MASWCD prior to developing a resolution.

**Motion/Seconded:** No motion needed.

**d. Well Sealing Contract approval**

Determan requested authority to approve well sealing contracts as they come in. She will inform the Board Supervisors of approvals at each meeting. The board also approved opening funding and approval to wells in Sherburne County if requested.

**Motion/Seconded** V. Anderson/T. Anderson to approve Well Sealing Contract approval and approve to have any wells sealed in Sherburne as needed.

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**e. Contract for engineering services, Anez Consulting for \$1,500 for Green Lake projects**

Anez is going to do the engineering work on Green Lake for a rain garden.

**Motion/Seconded** T. Anderson/V. Anderson to approve Contract for engineering services, Anez Consulting for \$1,500 for Green Lake projects.

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**f. MASWCD Leadership and Governance 101**

MASWCD is putting on a workshop for new staff and Board Supervisors consisting of leadership processes, and how to function effectively. T. Anderson will be attending and V. Anderson and Koczur might attend. Deadline for signing up is June 17<sup>th</sup>. MASWCD Leadership Institute will also be putting on a workshop August 2024 to August 2025 for Strengthening your Leadership Capacity. Determan would like to attend this workshop and later down the road would like other staff to participate.

**Motion/Seconded** T. Anderson/V. Anderson to approve MASWCD Leadership for Determan and Governance 101 for any interested board member.

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**g. Project Contracts:**

**1. FY23 Rum River WBIF: Contract 2024-8 for Blue Lake Shoreline restoration, for \$6,000.**

Kulaf working with D. Young on Shoreline Restoration. The bank is undercutting. A coir log will be installed (coconut fiber that is wrapped) along toe to protect undercutting and turning his whole yard into natives.

**Motion/Seconded** V. Anderson/T. Anderson to approve FY23 Rum River WBIF: Contract 2024-8 for Blue Lake Shoreline restoration, for \$6,000.

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**2. Cancel R. Chilson Contract from 2016 shoreline restoration**

Kulaf gave an update on the previously installed Chilson shoreline restoration. Ice destroyed the project which was going on nine years old. It was an act of nature and Kulaf recommended the contract be voided to avoid confusion.

**Motion/Seconded** V. Anderson/T. Anderson to approve cancellation of R. Chilson Contract from 2016 shoreline restoration and protection. Damaged by natural causes (ice from lake).

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**3. FY23 Rum River WBIF & Green Lake 319: Contract 2024-6 for Green Lake Raingarden for \$7,500.**

**Motion/Seconded** V. Anderson/T. Anderson to approve FY23 Rum River WBIF & Green Lake 319: Contract 2024-6 for Green Lake Raingarden for \$7,500.

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**5. Old Business Items**

**a. Payments:**

**1. FY23 Rum River WBIF: Contract 2024-2, Blue Lake shoreline and hillside restoration for \$3,197.21**

**Motion/Seconded** V. Anderson/T. Anderson to approve FY23 Rum River WBIF: Contract 2024-2, Blue Lake shoreline and hillside restoration for \$3,197.21.

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**b. Rum River Watershed Partnership- Land Protection Staff update**

Seven candidates were interviewed and three finalists have been selected. Determan would like to have authority to make decision who is hired.

**Motion/Seconded** T. Anderson/V. Anderson to approve Determan authority to hire her top pick.

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**c. SWCD Strategic Plan Outcomes**

This topic was tabled to June meeting.

**d. Board meeting start time.**

The board concurred to meet at 8:00 am June-August 2024.

**Motion/Seconded** V. Anderson/T. Anderson to approve Board meeting start time.

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**6. Approve Payment of Bills**

Gehrking reviewed the district expenses. Checks as follows: Check No.'s 7180 through 7187 and all electronically paid bills

**Motion/Seconded** T. Anderson/V. Anderson to approve payment of bills.

**Affirmative:** Koczur, V. Anderson, T. Anderson

**Opposed:** None. Motion carried

**7. Activity Reports**

**a. Staff**

Determan preparing for new staff interviews today. She attended the County Committee of the Whole meeting recently to present the 2023 Highlights. She also attended the Oxford Township meeting to review the 2023 monitoring results. Finally, she wrote the groundwater section for the County Comprehensive Plan.

**b. NRCS District Conservationist**

Brezinka noted the EQIP program had 20 preapproved applications this year just in Isanti County. Remer processed 5 of the EQIP applications. NRCS should be receiving 5 million more funding for the northern area. One of three applications met assessment eligibility for CSP program. Finally, there will be a NRCS Local work group meeting in North Branch on June 5<sup>th</sup>.

**c. County Commissioners**

None present.

**d. Committee Reports**

T. Anderson attended Lower St. Croix meeting last month. Annual progress was reviewed, the partnership is ahead of schedule with progress. Angie Hong reviewed the remote participation policy. A three-day notice must be given if participating remotely. Additionally, the location of attendance must be open to the public and the participant must be visible.

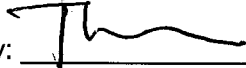
**8. Approve SWCD meetings & Events**

<b>Meeting/Event</b>	<b>Approved</b>	<b>Date/time</b>
<b>Treasures Report and Bank Reconciliation Review</b>	Koczur	<b>Monthly</b>
<b>NRCS Local Work Group meeting</b>	All	<b>June 5<sup>th</sup>, North Branch Library, 1-5 PM</b>

**9. Adjourn**

Koczur to Adjourn the meeting 10:45 am.

Board Secretary: \_\_\_\_\_



Date: May 15, 2024

